

Petawawa Minor Soccer Club  
2016 Annual General Meeting

Sept 7, 2016 - Civic Centre

Attendance (Executives) : Sarah Desjardins, Darlene Boutillier, Cassandra Corey, Adelle Bemister, Jen Henry, Darcy Morris, Doug Bemister, Kristina Dungey, Bill Patterson.

1. Review of AGM 2015 Minutes: Dave Houston motions to accept, Twila Letain seconds, All in favour.
2. Presidents Report (Sarah Desjardins): Taking over for Rita, season went pretty smoothly. Two discipline issues were sorted out.
3. Treasurer's Report (Darlene Boutillier) : See attached report from Darlene. Medals are for U12 and down. Darlene motions to accept report, Shaun Pendergast seconds the motion. All In Favour. Shaun motions to pass the budget, Greg Finley seconds, all in favour.
4. Equipment Manager's Report:
  - Last year we approved \$57,000. we spent 38,000. See attached report from Doug.
  - Approximately \$18,000 is remaining in the bank that did not get spent on the U10 nets due to no agreement met with the town and the poor dollar.
  - We have one more year with our supplier for uniforms and balls. there was an increase for uniforms due to the drop in the Canadian dollar resulting in approximately 7% increase.
  - 2 students this year which PMSC partook in the hiring process. they did a great job of getting nets set up/taken down on time.
  - New shelving for the shed was purchased and installed. U8 nets and some storage bags were purchased.
  - Equipment issue and return went fairly well with only one or two team's equipment outstanding and hopefully will be returned by the end of the month. 100% inventory will be completed this fall/winter and shed will be organized.
  - Upcoming requirements benches for U16/U19 teams. Goal keeper jerseys. U6 new pug nets. storage bags and equipment, pegs hammers corner flags. approximately \$4000 planned. Benches for U8, Pinnies for U8, permanent goals for U10.
  - Uniforms will be approximately 24,000.
  - \$54,970 is the proposed budget for equipment for next outdoor season.

The question was raised to provide ball pumps for teams as well as something to carry the corner flags with. Doug has a few pumps and bags are in his plan for next years purchases.

5. Head Coach report:
  - Went out to the field a lot and watched a lot of refereed games.
  - U19 G won their trophy and U16 Boys also won their trophy.
  - No major coaching issues. Continue current program and develop good players.
  - Grassroots players are not allowed to be called up for individual games, they are only allowed to be permanently moved up.

-If a player plays more than 5 games at a higher level they are required to be permanently moved up for the rest of the season.

-Darcy advised that the club can write introductory letters for players looking to play soccer at a higher level.

-Comment from member on younger age groups to maybe have a clip board or binder with core skills outlined that are age appropriate to help the coaches develop their skills. Darcy mentioned a web page that he sent out mid season. I was also mentioned to share "lesson plans" to help coaches feel less helpless.

-Comment from parent that some of the U8 teams were very lopsided and that maybe they should be assessed and divided based on skill. It was also mentioned to extend end of season assessments for U8.

-Comment was made that assessment forms were great but that birth year should be included in the end of season assessment form.

6. Referee Director's Report. Less yellow and red cards this season. It was commented that Petawawa is commended for its caliber of referees.

7. Registrar's report: see attached breakdown of numbers

8. Upcoming indoor season and skills session:

-Indoor program is not going to be running this winter due to the lack of volunteers to be able to provide this program this year. We are running an outdoor skill session this fall and possibly a spring one as well.

-Comment was made that they feel cancelling the outdoor program is a mistake. Darcy is doing training on the weekends in Ottawa and cannot be there for the winter season. Scott Spencer is going to look into whether he can run the program. It was asked if high school kids can volunteer to get their community volunteer hours. the answer is yes. The Comment was made as to whether the program can focus more on overall fitness as opposed to only skills.

9. Changes to the constitution: refund policy: no refund after uniform is issued or once player requests for teams, only one request per player and it must be mutual. Kids are no longer allowed to request coaches. Code of conduct went really well this year, we actually had to enforce it once this season.

10. Items requesting decision: Sarah took verbal and email requests. next year they will have to be submitted on the proper forms.

1. for practices to have proper sized nets regardless of cost to set them up. The main reason they nets were not set up was because of liability, time lost to the U12 teams and cost that was not approved at the AGM last year.

The motion was put forward to have the proper sized nets put up for all U12 practices which would cost an additional \$500 for staff and it was seconded by Greg Finley seconded it, Motion carried.

2. request was made to move the AGM to the start of the season. Motion died on the floor.

3. the motion was made that players cannot register at a higher level if the higher level without assessment by the PMSC. Seconded by Brenda Baker. the motion carries

4. Request was made for bathroom facilities at valour field. the PMSC does not have the power to decide this. Parents need to address this with the town.

5. Nights of play the complaint was made on the nights of play being conflicting if a player wanted to play/practice with more than one age group.

6. request for tiering. Not in our control, decided by the VUSL. Any level 2 coach is welcome to organize a team but the PMSC will not be helping to run or organize said team. No decision was made as motion was unsupportable.

Registrar's Report: We had approximately 828 registrants this year.

Review of 2017-2018 Budget: See attached Document. Question was asked that if we are going to run a deficit why not raise the rates. Darlene clarified that we will NOT run a deficit we will elect to reduce equipment purchases if this becomes an issue.

#### 7. Elections:

President **Sarah Desjardins**, Cass nominates, Diane seconded All in favour  
VP: **Scott Spencer**, Darlene nominates, Diane seconds All in favour  
Secretary: **Twila Letain** Motions Heather Macbeth seconds, all in favour  
Treasurer: **Darlene Boutillier**, Adelle nominates, Jen seconds all in favour.  
Registrar: **Jen Henry**, Cass Nominates Jen, Julie Crouzat Seconds, all in favour  
Field Scheduler: **Brenda Baker**, Adelle Nominates, Sarah Seconds, All in favour  
Equipment manager: No one stepped up  
Referee Director: No one stepped up  
Referee Scheduler: No one Stepped up  
Member at large: Diane Orr, Scott nominates John Seconds, motion passes  
Member at large Heather MacBeth, Cassandra Nominates Sarah Desjardins seconds motion passes  
U3/U4 Convenor: no one stepped up  
U6 Convenor: No one stepped up  
U8 Convenor: Liz Brown, Sarah Nominates Darcy seconds, motion passes  
U10 Convenor: Bill Patterson, Adelle nominates John Seconds Motion carries  
U12 Convenor: Adelle Bemister, Sarah Nominates, Heather MacBeth Seconds, motion carries.  
Youth Director: No one stepped up.

#### Open Floor discussion:

1. can people sign up for the skills session after tonight? yes, no later than Sunday.

Shaun motioned to adjourn, Twila seconds. All in favour.